

WOOLSTHORPE PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 27th June 2016

Venue: Woolsthorpe Social Club at 7 p.m.

Councillors present G. Ward (Chairman)
A. Ablewhite
T. Packer
P. Hammond
J. Barber
M. Bradshaw

Mrs Emma Wilson (Clerk)

Also present County Councillor B. Adams
District Councillor P. Bosworth
District Councillor H. Westropp

Open Session - no members of the public were present.

30. Apologies – T. Henfrey (Vice Chairman)
31. Disclosure of interest in agenda items – Nil
32. The minutes of meeting dated 23rd May 2016 having been circulated prior to the meeting were confirmed and signed as a true record
33. Matters arising:
- a. Roads signs (19a) The speed reaction sign on Cliffe Hill has been damaged and requires straightening

Action: At the request of the Chair, County Councillor B. Adams stated he would escalate the issue to Mark Heaton, Area Highways Manager at Lincolnshire County Council
 - b. Speed watch signs (21) The Chair confirmed that the reported councillors had met with the speed watch sign engineers on 25/05/16 and that all the mounting plates were now in situ.
 - c. AOB (29a) Clerk confirmed she had sent a letter to Mr J Buxton to thank him for mowing the grass around the 'Ring Tree' in the village
34. Update on Defibrillator – Order & Location - Cllr P Hammond confirmed he had taken delivery of the defibrillator. After having researched the site options stated that the village phone box on Main Street Woolsthorpe was the most suitable location for the defibrillator and all the parish councillors agreed. Cllr Hammond also confirmed he had a contact to install the defibrillator. The Clerk stated she had just received the invoice but that we are still awaiting the funds from Duncan & Toplis.

Action: Cllr Paul Hammond to update at July meeting re installation timescale
35. Appoint internal auditor – Clerk reported confirmed annual fees for internal auditor at £60-00 per annum including a mid-year check to aid the clerk. All councillors agreed that this was a fair cost and agreed to appoint Mrs Jane Bratton to the post.

Action: Clerk to contact Mrs Jane Bratton to confirm her appointment.

36. Speed Watch Signs and site rotation - Cllr P Hammond initiated discussion about the current and proposed rotation sites. It was agreed by all that one sign would stay at the Belvoir Road site and the second sign would be moved from Cob Leas and trialled in different locations. Cllr Hammond would feedback with further statistics from the data recording software as required.
37. Retiring clerk's presentation - Clerk confirmed that ex District Councillor Paul Carpenter had accepted his invitation to the retiring clerk's presentation in July. Clerk also confirmed that after contact with the Grantham Journal they could not cover the event and the clerk would provide photographs and summary of the event for publishing. The Chair confirmed he would put together a tribute for the occasion.
Cllr. J. Barber updating the meeting regarding the garden bench and confirmed it had been delivered and paid for by her (for reimbursement). Cllr Barber also confirmed that she would organise the food and drink for the occasion.
38. Litter/dog waste bins, Grantham Canal – The clerk notified the councillors that there had been a misunderstanding regarding the cost agreed per annum for emptying the bins within Woolsthorpe PC area. The actual cost was £95-68 and not £47-48. A discussion ensued and all councillors were in agreement that this was still a reasonable and worthy cost.

Action: Clerk to respond and confirm the parish council agree to fund the additional costs.

39. Play Area – Clerk confirmed contact with Wicksteed Park to request booking form for inspection of the play area. Inspection due in September 2016.

Action: Clerk to complete and submit booking form.

Benches require painting – **Action: Cllr J. Barber to procure paint**

Overgrown weeds – **Action: Cllr A. Ablewhite to spray the weeds late in the evening**

40. a. Overgrown verges/Potholes – Overgrown verges – The clerk confirmed she had contacted Highways to request the grass verges at the Sedgebrook Road/A52 junction be mown for safety reasons. The Chair confirmed the verges had indeed been cut back but not far enough to make the vision clear for road users. The Chair asked that County Cllr. B Adams investigate if this could be improved upon.

Action: County Councillor B. Adams stated he would request a re-visit of the site to cut the verges back further.

b. Potholes - The clerk confirmed she had submitted a report/request to Highways to organise maintenance of the road/potholes on Sedgebrook Road, at the date of the meeting the remedial work had not been done.

Action: Clerk to update the parish council as more information is available.

c. Road edging - The parish councillors highlighted an issue of damaged road edging adjacent The Stables in the village. The Chair asked that County Cllr. B Adams ask that this issue be addressed by Highways.

Action: County Councillor B. Adams stated he would request Mark Heaton, Area Highways Manager at Lincolnshire County Council to investigate the issue.

41. Clerk contact details – The clerk informed the meeting that she had purchased a sim card for her old mobile phone and had emailed out her new telephone number 07512 543244. This would now enable people to leave messages if required.
42. Banking mandates – Banking mandates were signed by all remaining parish councillors excluding Cllr A. Ablewhite. The clerk confirmed she would facilitate this with him at the retiring clerks presentation evening on 11th July 2016.

43. Schedule yearly meeting dates – The clerk suggested planning dates for the whole year rather than selecting dates at each meeting. All councillors agreed and the clerk circulated hard copies of the meeting dates she had pre-prepared for the rest of the financial year. Dates are as follows:-

Monday 25 th July 2016	Monday 24 th October 2016	Monday 30 th January 2017
Tuesday 30 th August 2016	Monday 28 th November 2016	Monday 27 th February 2017
Monday 26 th September 2016	Monday 19 th December 2016	Monday 27 th March 2017

44. Correspondence – The clerk read out the following correspondence/documents to the meeting:-

- a. The Campaign to Protect Rural England in Lincolnshire (CPRE)
- b. Changes to street lighting Transformation Project
- c. Lincolnshire Central Heating Fund
- d. Letter from Mr Andrew Nichols regarding 'swift conservation'

Action: Clerk to respond to Mr A Nichols suggesting he make contact with The Village Link to promote 'swift conservation'

45. Planning – Application No. S16/1458/HSH/CD/PC1 having been circulated prior to the meeting and then discussed by all was considered non contentious and all councillors concurred there they had no objections to the application.

46. Accounts for payment:

- a. Room Hire £ 5.50
- b. Bench reimbursement £160.30 (J. Barber)

47. Any Other Business

- a. The Chair highlighted that the grit bin on the corner of Belvoir Lane had been broken for approx. 5 wks. and sand was running out.

Action: County Councillor B. Adams offered to investigate on behalf of the parish council if it could be replaced.

- b. There was a brief discussion between all councillors about the fact that parking continues to be an issue in the village.
- c. There was a brief discussion between all councillors about the amount and frequency of cyclists coming through the village.

There being no further business the meeting closed at 8.30 p.m.

Signed 

Date 25/7/16