

# WOOLSTHORPE by BELVOIR PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Thursday 28th June 2018

Venue: Woolsthorpe Social Club at 6 p.m.

Councillors present    Cllr T. Packer (Chairman)  
                                  Cllr M. Bradshaw (Vice Chairman)  
                                  Cllr J. Salmon  
                                  Cllr J. Barber  
                                  Cllr S Remzi  
                                  Cllr P Randell

Also present                District Cllr P. Bosworth

Clerk & RFO                Mrs Emma Wilson

**Open session started: 6.00pm**

<b>Open Session – Public Forum</b>		
Chairman Cllr Packer opened the public session confirming no members of the public in attendance and duly closed the open session. <b>Open session closed at 6.05 pm</b>		
<b>Meeting Opened: 6.06 pm</b>		
<b>1.</b>	<b>Chairman’s Welcome Remarks</b>	
The chairman thanked all councillors for their attendance and noted his appreciation of making it to a slightly earlier start time to accommodate a timely finish and enable those that wished to watch the World Cup football time to do so!		
<b>2.</b>	<b>Apologies</b>	
Apologies were received from County Cllr M Whittington, District Cllr H. Westropp and Cllr A. Ablewhite, and the reasons for absence were noted and accepted.		
<b>3.</b>	<b>Disclosure of interest in agenda items - Nil</b>	
<b>4.</b>	<b>To approve Minutes of the AMPC meeting held on the 4<sup>th</sup> June 2018</b>	
The draft minutes having been circulated prior to the meeting were agreed and proposed to be a true and accurate record by Cllr Bradshaw and seconded by Cllr Remzi. The minutes were passed as approved by resolution of the Council and were duly signed and dated accordingly by the Chairman.		
<b>5.</b>	<b>GDPR Compliance</b>	
a.	Policies	The clerk confirmed that all GDPR policies had now been published on our website.
b.	Domain & Emails	The Clerk confirmed that as per previous discussions she would be setting up individual Gmail accounts and sending out details to all councillors separately. This would enable them to change their password settings.
<b>6.</b>	<b>Existing speed sign locations</b>	
Cllr M. Bradshaw updated the meeting about sign location. The meeting agreed to leave the sign that Cllr Bradshaw had attached at the Sedgebrook Road location in situ. Location of signs would be rotated around the village periodically.		
<b>7.</b>	<b>Discussion purchase additional speed sign</b>	
There was a brief discussion regarding purchasing an additional speed sign at an approximate cost of £1700. The consensus of opinion however was that in the short term this idea was to be put on hold until we had fully investigated the effectiveness of the existing sign locations and regular rotation of the signs we already have.		
<b>8.</b>	<b>‘A Thank You to ex councillors’</b>	
Date for this was reaffirmed as 23 <sup>rd</sup> July 2018 with a start time of 6.30 pm. The clerk noted she had received confirmation of attendance from Cllr B Adams, ex Clerk B Taylor and ex councillor P Carpenter. Cllr Remzi offered to make and supply cakes. Cllr Barber reiterated she had supplies of wine stored left over the Christmas Tree lighting and she would make and supply sandwiches for the event.		

<b>9.</b>	<b>Lincolnshire Community Speed Watch with the Parish Volunteers Speed Check</b>
	<p>Cllr Randell fed back the following information about potential enrolment and participation in the Lincolnshire Community Speed Watch facilitated by the LRSP.</p> <p>Parish Volunteer Speed Checks - Aim of the Scheme</p> <ul style="list-style-type: none"> <li>• To undertake high-visibility roadside operations to educate speeding drivers, by displaying their speed on the parish reactive sign or a hand held radar with a view to improving driver behaviour.</li> <li>• Reporting to the Police the details of speeding vehicles in specific areas where speed is of concern. These speed monitoring reports enable the police to:</li> <li>• Send advisory letters to the registered owners to confirm to them the speed at which their vehicle was travelling and that the speed was in excess of the speed limit.</li> <li>• Use the data gathered to inform Police and others on the allocation of resources and general road safety issues</li> </ul> <p><u>Potential costs</u></p> <ol style="list-style-type: none"> <li>1 Survey and approval, £40.00 (Please note there is no VAT chargeable). Each site, or Notice erection site, selected by communities must be assessed for viability; this is carried out by using the Licence Application</li> <li>2 Passive Notices, figure 1, constructed of 5mm thick Foamalux board, £10.00 each (30 mph and 40 mph versions available as appropriate). The Police &amp; Crime Commissioner supplies 6 boards free to approved communities.</li> <li>3 Speed Indicating Devices, Unipart DF11 with CSW scheme fascia and mains charger. Approximate costs are: (we already have this) <ol style="list-style-type: none"> <li>i) Data recording version with Bluetooth download facility, £2000 excl. VAT</li> <li>ii) Basic version (no data recording), £1700 excl. VAT</li> </ol> </li> <li>4 Each DF11 unit has 1 mounting plate and fixings included, additional plates with fixings cost approximately £60 each. There are also costs for a portable tripod, reflective jackets etc</li> </ol> <p>Cllr Randell agreed to further investigation and feedback to enable the council to make a more informed decision. He will follow up with a summary for all councillors to review for further discussion.</p> <p><i>Action; Cllr Randell to contact other parish councils already involved to enquire how they have been doing with this regime. To put together a summary of potential pros and cons of this initiative to circulate for review.</i></p>
<b>10.</b>	<b>Clerks Report</b>
	<b>Finance &amp; 2017/18 Year End Audit – The Clerk facilitated the following points with the meeting.</b>
	<b>a. Confirmation that Internal Audit Report had been completed, signed and dated by internal auditor</b>
	<b>b. Confirm Section of Accounting Statement has been certified by Responsible Financial Officer (Clerk); this was checked by members of meeting as a whole and date certified.</b>
	<b>c. Annual Governance Statement 2017/18 – (Page 5/6)</b> <ol style="list-style-type: none"> <li>i. Findings of the review were considered by the members of the authority as a whole</li> <li>ii. Annual Governance Statement approved by resolution of the members of the meeting as a whole</li> <li>iii. Annual Governance Statement was then signed by Chair &amp; Clerk</li> </ol>
	<b>d. Accounting Statements 2017/18 - (Page 6/6)</b> <ol style="list-style-type: none"> <li>i. Statement of accounts was considered the by the members of the meeting as a whole</li> <li>ii. The statement of accounts was approved by resolution of the council</li> <li>iii. The accounting statement having been signed by clerk on 15/06/18 was approved &amp; signed by Chair</li> </ol>
<b>11.</b>	<b>Refuse Bin obstruction Main Street</b>
	Cllr Salmon was not available to give feedback, item to rollover to next meetings agenda
<b>12.</b>	<b>Playground Update</b>
	<p>Cllr Barber confirmed that she had been to review the playground on the following dates:-</p> <p>20<sup>th</sup> June 2018 check; All ok, Removed log that had been vandalised and dislodged.</p> <p>28<sup>th</sup> June 2018 check; All ok,</p> <p>Regarding the vandalised toddler swing that has had to be removed. She had looked up and reported the following information from her records.</p> <p>In Sept 2007 Toddler Cradle Swing was purchased from Playline Designs at a cost of £645 plus VAT</p> <p><i>Action; Clerk to chase up with insurance company to enquire about claiming to replace</i></p>

<b>13.</b>	<b>Correspondence</b> - The clerk read out the following which had been circulated to councillors to digest prior to the meeting, the following items were briefly discussed	
	<b>a.</b>	Planning Policy Consultations
	<b>b.</b>	June Parish Update 2018
<b>14.</b>	<b>Planning</b>	Nil
<b>15.</b>	<b>Accounts for payment</b>	
	a.	Community Lincs Insurance £399.01 100897
	b.	Room Hire £ 10.00 100900
	c.	Clerks Salary & Expenses June 2018 £199.86 100898
	d.	Wave – Water Bill Cemetery £ 11.71 100901
	e.	Internal Auditor – Bratton Book-keeping £ 60.00 100902
	f.	HMRC PAYE Cont £250.00 100899
	g.	Stacey Woodward £102.00 100903
<b>16.</b>	<b>Items for next month's agenda</b>	
	a.	Request Rubbish Bin from SKDC, for Sedgebrook Road
	b.	Organised Cycling through the village

There being no further business the meeting closed at 7.05 p.m.

Signed:

*Tom Adams*

Date:

24-9-18

Chairman, Woolsthorpe by Belvoir Parish Council