

WOOLSTHORPE PARISH COUNCIL

Chairman: Cllr Tom Packer

Clerk: Mrs E Wilson

15th June 2020

Email: woolsthorpepc@gmail.com

Dear Councillor

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will be using the following E-agenda; detail of items will be sent via email to councillors to enable some decision making and followed up with confirmation detail via Zoom meeting.

To Members of the Council: The e-agenda will be circulated to you with any relevant attachments and any comments received from the public.

The virtual meeting date where councillors will receive attachments/comments for circulation is

Thursday 25nd June 2020 at 6pm

Members of the Public and Press are invited to submit comments to the clerk via email

Signed _____

AGENDA

1. **Chairman's Welcome Remarks**
2. **Apologies**
3. **Disclosure of interest in agenda items**
4. **To approve Minutes of meeting held on the 16th January 2020**
5. **Playground - Regular Safety Checks** - *To Note the playground is currently closed due to Covid-19* - Update if required from Cllr Remzi & Cllr Bradshaw
6. **Parish Speed Check** - Cllr Bradshaw (update on quotes for additional reactive speed sign)
7. **Grounds maintenance comparison costings** - Update Clerk (input required Cllr Randell)
8. **Any updates for the record from the Chair re Cobleas land** - Chair
9. **Query costs new Parish Noticeboard** - Update Clerk
10. **Community Cleaner** - to discuss
11. **Clerks Report**
 - a. **End Year Accounts summary**
 - b. **Ext Audit WPC Explanation Variances 2019_20**
 - c. **WPC Asset Register 2019_20**
 - d. **WPC Bank Recon End Year 2019_20 & Statement**
12. **Finance & Year End Audit** - Annual Governance & Accountability Return 2019/20
 - a. **Certificate of Exemption**
 - b. **Confirmation Internal Audit Report completed**
 - c. **Section 2 – Confirm Accounting Statement 2019/20 has been signed & certified by Responsible Financial Officer (Clerk) – Page 6**
 - d. **Section 1 - Annual Governance Statement 2019/20**
 - e. **Section 2 – Accounting Statements 2019/20 – revisit Page 6**
13. **Correspondence**
 - a. **P Hammond Village Surgery**
 - b. **Household Waste Recycling Centres to reopen**
 - c. **Thanks Letter ex councillor**
 - d. **Domestic Violence - Are You Safe - Poster.pdf**
 - e. **Highways report**

14. Planning

- a. **Hedge Removal S20_0793** - PROPOSAL: Removal of hedgerow totalling 869m
AT: Street Record Woolsthorpe Lane Stenwith Lincolnshire
FOR: Duchess Emma Rutland – Comments by 1st July 2020

15. Documented Accounts paid - April

a. HMRC PAYE Cont. Period 10,11 & 12 (2019/20)	£169.20	100978
b. Clerks Salary & Exp, April 2020	£212.16	100979
Total	£381.36	

16. Documented Accounts paid - May

a. The Community Heartbeat Trust (Solutions) Ltd Annual Support Cost pa	£151.20	100980
b. ICO Data protection annual fee	£40.00	100981
c. Zurich Insurance plc invoice	£403.18	100982
d. Wave, Anglian Water (Dec to March Cobleas Cemetery)	£13.35	100983
e. LALC Invoice 2020_21 Subs	£145.30	100984
f. Clerks Salary, Hol Pay & Exp, May 2020	£271.17	100985
Total	£1024.20	

17. Accounts for payment – June 2020

a. Clerks Salary & Exp, June 2020	£201.53	100986
b. Stacey Woodward, Cut/Strim Playground area (Mar Apr & May)	£244.97	100987
c. HMRC PAYE Cont. Period 01,02 & 03 (2020/21)	£163.80	100988
Total	£610.30	

18. Items for next agenda