

# WOOLSTHORPE PARISH COUNCIL

Chairman: Cllr Tom Packer

Clerk: Mrs E Wilson

1<sup>st</sup> September 2020

Email: [woolsthorpepc@gmail.com](mailto:woolsthorpepc@gmail.com)

Dear Councillor

**Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will be using the following E-agenda; detail of items will be sent via email to councillors to enable some background and pre-decision making and followed up with discussion & confirmation via Zoom meeting.**

To Members of the Council: The e-agenda is circulated to you with any relevant attachments and any comments received from the public.

The virtual meeting date is Monday **21<sup>st</sup> September 2020 at 6-30pm**

Members of the Public and Press are invited to submit comments to the clerk via email

Signed \_\_\_\_\_

## AGENDA

1. **Chairman's Welcome Remarks**
2. **Apologies**
3. **Disclosure of interest in agenda items**
4. **To approve Minutes of meeting held on the 25<sup>th</sup> June 2020**
5. **Playground**
  - a. **Covid Sign purchase** - Update Clerk
  - b. **Regular Safety Checks** - Update Cllr Remzi & Cllr Bradshaw
6. **Parish Speed Check Equipment Vote** - Clerk & Cllr Bradshaw (*updated quote for solar speed sign*)
7. **Ground maintenance Mr Hughes** - Update Chair (*feedback on annual increase discussion*)
8. **New Parish Noticeboard**
  - Update Clerk
  - Update Cllr Bradshaw re survey of potential location sites
9. **Community Cleaner** - update clerk
10. **Village GP Surgery** - Chairs feedback & discussion
11. **Clerks Report**
  - a. **Annual Governance & Accountability Return 2019/20**
  - b. **Bank Statement & Reconciliation**
  - c. **Website**
12. **Correspondence**
  - a. Garden Tree query
  - b. Charity Bin in village hall car park
  - c. Village Bench
13. **Planning - Nil**
14. **Documented Accounts paid – July 2020**

a. Clerks Salary, Exp. July 2020	£270.69	100989
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15. **Documented Accounts paid – August 2020**

a. Clerks Salary, Exp. Aug 2020	£245.47	
c. Reimbursement Viking Signs (COVID Playground Signs)	£85.68	
<b>Total</b>	<b>£341.95</b>	<b>100990</b>
16. **Accounts for payment – September 2020**

a. Clerks Salary & Exp (incl. Ink), September 2020	TBC	
b. Community Cleaner September 2020	TBC	
c. HMRC PAYE Cont. Period 04,05 & 06 (2020/21)	TBC	
d. Zoom annual subscription (reimbursement to clerk)	£115.10	
e. Stacey Woodward, Cut/Strim Playground area (June & July)	£125.00	
f. J Bratton Internal auditor	£60.00	
<b>Total</b>	<b>TBC</b>	
17. **Date next meeting & items for next month's agenda**