

WOOLSTHORPE PARISH COUNCIL

Chairman: Mr G Ward

Clerk: Mrs E Wilson

20th June 2017

Email: woolsthorpepc@gmail.com

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council on Monday 26th June 2017 at 7 p.m. in the Social Club.

Signed _____

Open Session where members of the public can air their views on matters pertaining to the parish. Members of the public are welcome to stay for the remainder of the meeting but they may not speak on any matter after the public session is closed

PARISH COUNCIL MEETING

AGENDA

1. Chairman's Welcome Remarks
2. Apologies
3. Disclosure of interest in agenda items
4. To approve Minutes of meeting held on the 22nd May 2017
- 5 Finance & 2016/17 Year End Audit**
 - a. Accounts summary – Clerk
 - b. Confirmation Internal Audit Report completed, signed and dated by internal auditor
 - c. Confirm Section 2 of Accounting Statement has been certified by Responsible Financial Officer (Clerk)
 - d. Annual Governance Statement 2016/17**
 - Consider the findings of the review by the members of the authority as a whole
 - Approve the Annual Governance Statement by resolution of the members of the meeting as a whole
 - Annual Governance Statement to be signed by Chair & Clerk
 - e. Accounting Statements 2016/17**
 - Consider the statement of accounts by the members of the meeting as a whole
 - Approve the statement of accounts by resolution
 - Statement of accounts to be signed and dated by Chair & Clerk
- 6 Highways updates – Cllr Mark Whittington**
- 7 Risk Assessment - Cllr Packer/clerk**
- 8 Clerks Report**
 - a. Bank balance reconciliation
 - b. Internet banking access
 - c. Community Cleaner Contract/Pay
 - d. Standing Orders & Policies – Clerk
 - e. Speed sign post - Lincolnshire Road Safety Partnership
 - f. Register of Members Interest forms
- 9 Playground Update – Cllr P Hammond

10 Correspondence –

- a. Fly the Red Ensign – Merchant Navy Day
- b. PREVENT & COMMUNITY COHESION EVENT

11 Planning - Appeal Notification S162349

- 12 Accounts for payment
 - a Room Hire £10-00
 - b. Clerks Salary & Expenses £136.59

13 Any other business