

# WOOLSTHORPE by BELVOIR PARISH COUNCIL

Chairman: Vacant Post  
Vice Chair: Vacant Post

Clerk: Mrs E Wilson

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

27<sup>th</sup> November 2017

Email: [woolsthorpepc@gmail.com](mailto:woolsthorpepc@gmail.com)

Dear Councillor

As Woolsthorpe by Belvoir Parish Council currently have no existing Chairman or Vice-chairman, it falls upon me as parish clerk in my delegated authority to call an extraordinary meeting in order to elect a Chairman of Woolsthorpe Parish Council.

You will see below this will be the first item on the agenda, followed by nomination and election of a vice chair. We will hopefully then proceed to the normal business of the parish council.

You are hereby summoned to attend a meeting of the Parish Council on Monday 4<sup>th</sup> December 2017 at 7 p.m. in Woolsthorpe by Belvoir Social Club.

Signed  \_\_\_\_\_

**Open Session where parishioners can air their views on matters pertaining to the parish. Members of the public are welcome to stay for the remainder of the meeting; they may not speak on any matter after the public session is closed**

## AGENDA

### Clerks Administration Notices

1. **Nomination & Election Chairman – sign declaration of office**
2. **Nomination & Vice Chairman – sign declaration of office**
3. **Apologies**
4. **Disclosure of interest in agenda items**
5. **To approve Minutes of meeting held on the 30<sup>th</sup> October 2017**
6. **Precept**
7. **Christmas Plans – Xmas Tree, Refreshment, Carols etc.**
8. **Clerks Report**
  - a. Bank balance
  - b. Summary update on items to be carried over to January Meeting
9. **Playground Safety Checks Responsibility**
10. **Reactive Speed Signs Responsibility**
11. **Correspondence**
  - a. Pelican Trust
  - b. 2019 school admissions policy consultation
  - c. South Lincolnshire Blind Society
  - d. Playground Spares and Components
  - e. Timings of part-night streetlights
  - f. PC Flood Information Request- Sedgebrook Road
12. **Planning** Nil
13. **Accounts for payment**
  - a. Room Hire
  - b. Clerks Salary & Expenses
  - c. Stacey Woodward
14. **Next month's agenda**