

Woolsthorpe-by-Belvoir Parish Council

Agenda

Annual Parish Council Meeting to be held at Woolsthorpe Village Hall
Monday 29 April 2024 19:30

Dear Councillor,

I hereby give you notice that the Parish Council meeting of Woolsthorpe-by-Belvoir Parish Council will be held at Woolsthorpe Social Club on Monday 29 April 2024 at 19:30. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 19:15 for which councillors are asked to be present. Members of the public may ask questions or make short statements to the Council. District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Woolsthorpe-by-Belvoir Parish Clerk & RFO

18 April 2024

1. **To Elect a Chair for Woolsthorpe by Belvoir Parish Council for the ensuing year 2024/2025**
2. **To receive the Declaration of Acceptance of Office form from the Chair for 2024/2025**
3. **To Elect a Vice-Chair of Woolsthorpe by Belvoir Parish Council and to receive the Declaration of Acceptance of office form for the ensuing year 2024/2025**
4. **Public Forum – To Resolve to suspend standing orders for a maximum of 15 minutes to allow members of the public to make comment.**
5. **To Receive Apologies for Absence and Resolve to Accept the Reasons Given**
6. **To Receive Declarations Of Pecuniary Interest In Accordance With The Localism Act 2011**
To receive declarations of Members interests in relation to agenda items.
To consider request for dispensations from Members.
7. **To Resolve to Accept the New Clerk for Woolsthorpe by Belvoir Parish Council**
8. **To Resolve to fill by Co-option Parish Councillor Vacancies**
9. **Draft Minutes of the Parish Council meeting held on Monday 4 March 2024 to be approved as minutes.**
10. **To review and adopt the Following the Following Policies**
 - a) Standing Orders for the Council
 - b) Financial Regulations for the Council
 - c) Code of Conduct
 - d) Complaints Procedure
 - e) Equality and Diversity
 - f) Social Media Policy
 - g) Environment & Sustainability Policy
 - h) Communication Policy
 - i) Co-Option Policy

11. Finance

- a) To resolve to purchase a printer, mobile phone and sim card for use by the Clerk
- b) To resolve to accept the Play Area grass cutting for 2024
- c) To resolve to agree the expenses incurred for the advertising and interviewing for a new clerk
- d) To resolve to agree the hire charges for use of Woolsthorpe Village Hall
- e) To resolve to accept payments, monies received and note bank balance (previously circulated)
- f) To resolve to agree the Q4 and Year End Bank reconciliation.
- g) To receive the Internal Audit for 2023/2024
- h) To sign the AGAR for 2023/2024
- i) To resolve to agree to continue to use LALC's approved Website Maintenance and purchase 10 hours for 2024/2025 for approx. £180.00

12. Clerks Update and Correspondence

**13. To Consider the Following Planning Applications
S24/0386**

Applicant: Mr Joe Rafter Proposal:

Proposed change of use from Class C3 (dwellinghouse) to Class C2 (residential care home)

Location: The Croft, 65 Main Street, Woolsthorpe By Belvoir, Lincolnshire, NG32 1LX App

Type: Full Planning Permission

14. To resolve to agree Parish Council meeting dates for the year 2024/2025

15. Forbidden Forrest Update

16. Vale Parish Group Update

17. Community Orchard

18. Date Of The Next Meeting