

# Woolsthorpe-by-Belvoir Parish Council

## Agenda

Annual Parish Council Meeting to be held at Woolsthorpe Social Club  
Thursday 18 May 2023

Dear Councillor,

I hereby give you notice that the Parish Council meeting of Woolsthorpe-by-Belvoir Parish Council will be held at Woolsthorpe Social Club on Monday 13 March 2023. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 18.45 for which councillors are asked to be present. Members of the public may ask questions or make short statements to the Council. District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Woolsthorpe-by-Belvoir Parish Clerk & RFO

13 May 2023

1. **ELECTION OF CHAIR & SIGNING THE DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIR FOR 2023/24**
2. **ELECTION OF VICE-CHAIR & SIGNING THE DECLARATION OF ACCEPTANCE OF OFFICE FOR 2023/24**
3. **PUBLIC FORUM**
4. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**
5. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011**  
To receive declarations of Members interests in relation to agenda items.  
To consider request for dispensations from Members.
6. **APPROVAL OF MINUTES**  
To resolve to accept the Clerk's notes of the Parish Council Meeting held on 13 March 2023.
7. **ANNUAL PROCEDURES**  
To conduct the annual review and adoption of Standing Orders and Financial Regulations for the Council.  
To elect members to the Personnel Advisory Group
8. **CLERKS REPORT**  
To remind the Councillors that they must complete the DPI form and return to the Clerk.  
A reminder that, by law, all Councillors must complete and return a Declaration and Return of Election Expenses to the Clerk.  
Correspondence  
To agree to continue to use the LALC approved Parish Council Website maintenance person.  
**Finance**  
To resolve to approve Quarter 4 and Year End bank reconciliation  
To note 2023/24 budget  
To sign the 2022/3 AGAR  
To note income since 13 March 2023  
To resolve to approve the expenditure since 13 March 2023  
To approve banking signatories for 2023/4

9. **PLANNING**
10. **PLAY AREA**
11. **HIGHWAYS**  
Speed indicator
12. **CO-OPTION OF NEW COUNCILLOR**
13. **DATE OF THE NEXT MEETING**