

WOOLSTHORPE PARISH COUNCIL

Chairman: TBC

Clerk: Mrs E Wilson
Tel. 07512 543244

13th May 2019

Email: woolsthorpepc@gmail.com

Dear Councillor

You are hereby summoned to attend the **Annual Meeting of Woolsthorpe by Belvoir Parish Council** on Monday 20th May 2019 at 7-15 p.m. in Woolsthorpe by Belvoir Social Club.

Signed _____

AGENDA

1. **Chairman's Welcome Remarks** - Our previous chair may do the welcome
2. **Apologies**
3. **Election of Chairman and declaration of acceptance of office**
4. **Election of Vice Chairman and declaration of acceptance of office**
5.
 - i **Acceptance of Office for councillors**
 - ii **Disclosable Pecuniary Interests**
6. **2 Councillor Vacancies**
7. **Disclosure of interest in agenda items**
8. **To approve Minutes of meeting held on the 18th March 2019**
9. **Parish Speed Check** Cllr Randell
10. **Grounds maintenance comparison costings** Cllr Randell
11. **Red Cross Training feedback**
12. **Grass Cutting**
13. **Playground**
 - a. **Regular Safety Checks – Volunteer required**
 - b. **Fitting Swing Replacements**
14. **Retired Councillor service recognition**
15. **Clerks Report**
 - a. **Gmail accounts**
 - b. **End Year Accounts summary**
 - c. **Risk Assessment**
 - d. **Election Expenses**
 - e. **Sedgebrook Rd Litter Bin**
16. **Finance & Year End Audit** - Annual Governance & Accountability Return 2018/19
 - a. **Certificate of Exemption**
 - b. **Confirmation Internal Audit Report completed**
 - c. **Section 2 – Confirm Accounting Statement 2018/19 has been certified by RFO (Clerk)**
 - d. **Section 1 - Annual Governance Statement 2018/19**
 - e. **Section 2 – Accounting Statements 2018/19**
17. **Correspondence**
 - a. **Viking Way**
 - b. **Local Councils Networking Day**
 - c. **Temporary Footpath Closure**
 - d. **Highways Maintenance Report**
18. **Planning**
 - a. **S19/0030 – Change of use to Children's Care Home and Respite Premises - Decision Notice**

19. Accounts for payment – April & May 2019

a. Clerks Salary, & Exp April 2019	TBC
b. Clerks Salary & Exp May 2019_ HP (April 19/May 19)	TBC
c. SKDC bin emptying (2) annual	£__95.68
d. ICO Annual Subscription	£__40.00
e. Anglian Water	£__11.84
f. Room Hire Woolsthorpe Social Club (2 nights)	£__20.00
g. Wicksteed Swings	£_325.50
h. Stacey Woodward (Feb, March & April)	£_120.00
i. Annual Insurance Renewal (Zurich)	£_399.01

20. Items for next month's agenda