

# WOOLSTHORPE by BELVOIR PARISH COUNCIL

Minutes of Woolsthorpe By Belvoir Parish Council  
Date: Monday 22 September 2021  
Venue: St James Church, Main Street, Woolsthorpe By Belvoir

Councillors present: Cllr Packer Cllr Remzi  
Cllr Randell Cllr

Clerk & RFO: Janet Morton

Guests: 2

**1. Chairman's Welcome Remarks & introduce new Clerk**

The Chairman welcomed everyone to the meeting which is the first face to face since the pandemic started. The new Clerk was introduced to all. 2 members of the public were also in attendance and introduced themselves as they were both interested in becoming Councillors for the parish.

**2. Apologies**

Apology received from Cllr Bradshaw reason for absence was noted.

**3. Disclosure of interest in agenda items**

There were no disclosures of interest.

**4. To approve Minutes of annual meeting held on the 5<sup>th</sup> May 2021**

The minutes of the Annual Parish Council meeting were agreed as true and accurate record. They were passed as approved by resolution of the Council as so at the meeting. The Chairman duly signed.

**5. Clerks Report**

**a. Handover**

Emma would have come to this meeting but as we changed the date unfortunately, she is on holiday this week. She has said will be on hand for support when needed. Due to all Emma's hard work over the last 5 years, it was decided that a 'send-off' would be arranged possibly in the church, the date is to be decided.

**b. Annual Governance & Accountability Return (AGAR) 2020-21**

The Annual Governance and Accountability return has been published on the website.

**c. Ground maintenance - ESK**

Environment SK have started working for us, May invoice paid, June invoice has been received. A copy of the June invoice to be sent to Cllr Randell, he will keep a check on areas that are being looked after by them to ensure billing is correct.

**e. Dog fouling signs**

The Clerk purchased 6 signs which were handed over to Cllr Randel who will fix them as appropriate especially in the current 'hot' spots. Cllr Remzi offered her assistance if required. The Clerk emailed concerned parishioner to inform her of the action being taken.

**f. Meeting dates & venue**

20<sup>th</sup> September & 22<sup>nd</sup> November in the Church.

**6. Recruitment plan councillor vacancies**

Mr Steven Foster and Ms Victoria Robinson have said they would like to be co-opted onto the Council. Clerk to enlist.

**7. Parish Speed Check Installation**

The new speed check is now installed and perhaps next year look at purchasing some more. Residents say they have noticed the difference it has made in reducing the speed of traffic passing by.

**8. Fencing and new gates at the cemetery**

Cllr Bradshaw has been in touch with a supplier and is awaiting a response.

## 9. New Parish Noticeboard

Cllr Randell has tried to speak to SKDC about putting the notice board in the bus shelter. He is waiting for their call tomorrow to ensure all correct permissions are in place. The bus shelter is owned by the Parish Council. Lighting inside the bus shelter was discussed and further investigation will be made into the type of lighting that would be suitable.

## 10. Correspondence (circulated)

Community garden - The council in principle agrees with this however, Cllr Remzi asked who would be responsible for insurance, public liability etc. In principle the council give their support to the project. **Clerk to answer**

## 11. Planning (circulated) – for information only

- a. S21/1253 Sycamore - To Fell, The Rectory, Rectory Lane, Woolsthorpe By Belvoir. – No comments submitted **Permission Granted**
- b. S21/1125 Cherry Tree to fell. The Ringtree, Main St, Woolsthorpe By Belvoir – **Permission Granted**
- c. S21/1381 Change of use. Mr Haslam, The Old Chapel, Chapel Hill, Woolsthorpe By Belvoir

<b>12. Documented Accounts paid – June 2021 – Approved via email</b>			
a.	EW Clerks Salary, Hol. Pay, Exp. June 2021	£546.70	101027
b.	JM Clerks Salary, Hol. Pay, Exp. June 2021	£34.59	101028
c.	JN Community Cleaner Salary, Hol. Pay June 2021	£86.82	101029
d.	HMRC Cont. Pd 1, 2 & 3	£258.00	101030
e.	Environment SK Limited (Grounds maintenance)	£98.70	101031
f.	Stacey W Grass Cut Apr, May, June 2021	£185.00	101032
	<b>Total</b>	<b>£ 1209.81</b>	

<b>13. Accounts for payment – July 2021</b>			
a.	JM Clerks Salary, Hol. Pay, Exp.	£217.76	101038
b.	JN Community Cleaner Salary, Hol. Pay	£86.82	101037
c.	Environment SK Limited (Grounds maintenance) June	£98.70	101033
d.	Stacey W Grass Cut Apr, May, June 2021	£70.00	101034
e.	Wave - Anglian Water	£14.98	101035
f.	J Bratton Int Audit	£60.00	101036
	<b>Total</b>	<b>£ 548.26</b>	
	Payments were agreed retrospectively by all Councillors		

## 14. Banking

- a. It was proposed by the Chairman and unanimously accepted that the Clerk amend the bank mandate and to set up online banking to bring the Council up to date.

## 15. Email addresses

- a. The Chairman asked the Clerk to investigate the Council having its own domain thereby keeping all emails secure.
- b. Clerk to set up a Whatsapp group for the Councillors.

## 16. Agenda Items for Next Meeting

Playground Weeds