

WOOLSTHORPE by BELVOIR PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 17th December 2018

Venue: Woolsthorpe Social Club at 7 p.m.

Councillors present Cllr T. Packer (Chairman)
Cllr M. Bradshaw (Vice Chairman)
Cllr J. Salmon
Cllr J. Barber
Cllr S Remzi

Also present District Cllr P. Bosworth

Clerk & RFO Mrs Emma Wilson

Open session started: 7.00pm

Open Session – Public Forum	
	Chairman Cllr Packer opened the public session, there was one member of the public present who did not wish to highlight any issues and was there as an observer only. The open session was duly closed. Open session closed at 7.03 pm
	Meeting Opened: 7.05 pm
1.	Chairman's Welcome Remarks The chairman thanked all councillors for their attendance.
2.	Apologies Apologies were received from County Cllr M Whittington, District Cllr H. Westropp, Cllr A. Ablewhite and Cllr P Randell, the reasons for absence were noted and accepted.
3.	Disclosure of interest in agenda items – Nil
4.	To approve Minutes of meeting held on the Monday 24th September 2018 The draft minutes having been circulated prior to the meeting were agreed and proposed to be a true and accurate record by Cllr Barber and seconded by Cllr Bradshaw. The minutes were passed as approved by resolution of the Council and were duly signed and dated accordingly by the Chairman.
5.	Ex councillors press release - Chairs Update Chair was to write up a press release for local newspaper however as he did not have any proper information to do this and struggled to get any concrete background it was agreed that this was now not appropriate as too much time has passed. Both councillors had been given retirement gifts and thanked publically.
6.	Cobleas Land - Chairs Update The Chair reported that Grace Milham is no longer working at the castle. He did however speak to her before her departure with the following outcome. Grace informed that although the estate does own the land they are currently in the process of officially registering the land with the land registry. Once this is complete they will then follow the procedure to request removal of the person who is currently occupying the land. Only when this is concluded will the parish council be able to take up the lease on the vacant Cobleas Land. The Chair asked that with the council's agreement he would follow this up periodically with the estate and feedback as appropriate to the meeting. All at the meeting were in agreement to this.
7.	Cycling through the village - Chairs Update Still no response as yet from email sent by Chair to The Vale of Belvoir Cycling Club (VBCC) to enquire about liaising with PC in future. As this is the case all we can do is take note of any issues and try again to follow these up with email contact we have in the spring.
8.	Playground Land Lease - Chairs Update Grace Milham informed chair they are currently having a review of land and property. Hopefully a decision will be made in approximately 6 months as to whether the playground land will still be available for continued lease. If it transpires that it will not be available past the lease end date the estate were hopeful they would potentially be able to find some sort of alternative.
9.	Road Maintenance Letter to LCC - Chairs Update Chair has communicated via email with LCC. He has been promised that the potholes on the main road would be dealt with. Ones at the end of Sedgebrook Road had been fixed.

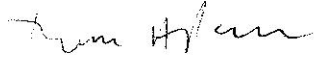
10.	Emergency Plan- Belvoir Estate - Chairs Update										
	Chair confirmed there is an emergency plan at the castle itself but nothing in place for the village. There is basic protocol to call in all available estate staff to help with any major problem should it arise.										
11.	LCSW with the Parish Volunteers Speed Check - Cllr Randell (not available)										
	This action has been carried over since June 2018 meeting. We are still awaiting a summary of potential pros and cons of this initiative to circulate for review to councillors; Cllr Randell was not able to attend tonight's meeting. The Chairman offered to contact Cllr Randell and catch up with him to ensure we can get his input to enable the council to move forward with this item.										
12.	Refuse Bin obstruction Main Street – Cllr Salmon										
	Cllr Salmon he had spoken to the parishioner concerned and this was resolved.										
13.	Christmas Tree & Carols										
	The Chair commented that it was indeed yet again a very disappointing attendance to the event. Every effort was made to ensure the date did not clash with any local school events. It was very disheartening that there is hardly any local support. The parish council fund buying the Christmas tree, getting the lights ready and providing a venue for a Christmas village get together. The council decided that in light of the obvious lack of interest from locals they will review if to continue spending money on this next year. It was agreed to add for discussion in the autumn.										
14.	Playground										
	a. Regular Safety Checks – Cllr Barber										
	<ul style="list-style-type: none"> 01/10/18 – Checked all equipment, emptied bins, picked up 1 bag litter. 15/10/18 – Checked all equipment, weeded and emptied bins. 02/11/18 – Checked all equipment, goal post nearest to the road is very loose, second post is also loose but not unstable. 14/11/18 – Checked all equipment, spikes loose on the swing frame, and she thinks some of the cable ties have been cut. Bins had been emptied and bags have been inserted, was this done by SKDC? Cllr Barber then went back to knock in the nails that were protruding from the wooden frame that surrounds the wood chip area. Weeded again. <p>The Chairman thanked Cllr Barber for her continued efforts.</p>										
	b. Playground Sign & Litter Bin Replacement - Clerk										
	<p>Playground sign is done and is with Cllr Bradshaw to fix in the playground. He will modify the fixings. Litter bin inner has replaced by SKDC</p> <p>Cllr Remzi confirmed she had done two extensive litter picks this month at the bottom end of the village on filling 3 large bin bags. The Chairman thanked Cllr Remzi very much for her efforts.</p>										
	c. Annual Wicksteed Report										
	<p>Given that we may have to move the playground location and the majority of hazards listed in the report are recorded as 'Low' it was decided that we should revisit this as and when we know the outcome of the Belvoir estate land review.</p> <p>Definition of 'Medium' Risk Rating – Items require appropriate action within resources and individual site assessment. The equipment should be safe for use, but you must consider this in relation to your detailed knowledge of the site.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Risk Rating</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Fence</td> <td>M</td> <td>Movement in some posts may be due to wood rot at or below ground level. Recommend the affected posts are replaced. Note also that the design of the fence allows climbing. <i>WPC - All safe for now, the fence has never been a problem with climbing and as it is likely the site will move we will revisit if required.</i></td> </tr> <tr> <td>Timber Multiplay Unit on Bark</td> <td>M</td> <td>1 missing vertical barrier slat creates potential entrapment hazards. Wood rot evident in the horizontal rails on the access ramp, and at the horizontal log climber at the rear of the item. <i>WPC – Cllr Barber will assess if we are able to attach and additional wood slat to prevent any issues and report back at the next meeting.</i></td> </tr> </tbody> </table>		Item	Risk Rating	Comments	Fence	M	Movement in some posts may be due to wood rot at or below ground level. Recommend the affected posts are replaced. Note also that the design of the fence allows climbing. <i>WPC - All safe for now, the fence has never been a problem with climbing and as it is likely the site will move we will revisit if required.</i>	Timber Multiplay Unit on Bark	M	1 missing vertical barrier slat creates potential entrapment hazards. Wood rot evident in the horizontal rails on the access ramp, and at the horizontal log climber at the rear of the item. <i>WPC – Cllr Barber will assess if we are able to attach and additional wood slat to prevent any issues and report back at the next meeting.</i>
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	d. Swing Replacement/Insurance - Clerk										
	<p>Clerk updated the following. Police Incident No. 134 on 19/10/18. Crime No now received (18000503709) in order to pursue insurance claim if required. Waiting quotes for replacement, but approx. cost is £230 to £250. Having looked at the price quoted for replacement of the swing listed from Wicksteed Safety Report at £125 it was agreed by all that it is a better option to order a swing from Wicksteed as we have an excess of £100 on the insurance.</p>										

15.	Donation from District Councillor – Cllr Bosworth		
	<p>Cllr Bosworth reminded the meeting that earlier in the year she had mentioned that each district councillor had made available to them £1000 to use under consideration of grant applications within their ward.</p> <p>She went on to disclose that through SKDC, £750 of her allocation had been accepted on a variety of projects; a speed check gun, children's village football kit and improvements to an allotment area, all in different villages. £250 is still available if WPC would like to apply for it to go towards a project.</p> <p>Cllr Barber suggested that the council apply for it to replace both toddler cradle swings. This was agreed by all as an ideal way to fund the outlay. Proposal was seconded by Cllr Packer and passed by resolution of the council.</p>		
16.	Grit bin Hillside Road– Cllr Bosworth		
	<p>Cllr Bosworth reported back that she contacted LCC regarding the removal of the grit bin at Hillside Road. LCC responded that the bin was removed because it was actually allocated to Cliffe Hill and this road is on the council gritting route and therefore in their opinion not required. Sadly this means it will not actually be replaced.</p>		
17.	Clerks Report		
	a.	Gmail accounts	
		<p>Clerk had intended to hand out again Cllr Randell's Woolsthorpe PC Gmail account details to him but as he wasn't in attendance she would try again at the next meeting.</p> <p>Also a reminder given to Cllr Salmon that he had not activated his Woolsthorpe PC email and asked him if he would do so.</p>	
	b.	Accounts update & Precept	
		<p>Clerk updated the Current Bank Balance and Cash Book Balance is the same as at 5th Nov (the last bank statement available) £5051-88. Further cheques to be accommodated tonight at leaving approximately £3500. Potential in the bank at the end of the year around £2750.</p> <p>The clerk had prior to the meeting circulated information regarding the precept, also giving a comparison on spend last year to this. The Chairman had also followed this up with further analysis budgeting, again circulated to all councillors for review prior to this meeting.</p> <p>The chair asked for opinions and comments on the information they had received. We have to consider impact on the parishioners council tax and justified spend for ongoing costs.</p> <p>Analysis showed a comparison increase against a Band D property. A discussion followed and ultimately a proposal was made by Cllr Barber at £7000; (this is an increase of 0.6% on a band D property) this was seconded by Cllr. Bradshaw. All agreed and the precept request amount was passed by resolution of the council.</p>	
	c.	Rubbish Bin for Sedgebrook Road	
		<p>Clerk had chased this again with Street Care twice re refurbished bin request no response still! Following the litter survey they had done SKDC would not fund another litter bin.</p> <p>They had suggested we could buy a refurbished bin at £50 for the bin but we would need to empty the bin. All agreed this was a sensible idea. Proposed by Cllr Barber and seconded by Cllr Bradshaw</p>	
18.	Correspondence - The clerk read out the following which had been circulated to councillors to digest prior to the meeting, the following items were briefly discussed		
	a.	WINTER SELF-HELP AND MUTUAL AID – New deadline 30 Nov – <i>discussed and declined</i>	
	b.	GRIT BIN FILLING / REQUESTS FOR NEW GRIT BINS– <i>to notify when they are low</i>	
	c.	Review of Polling Districts and Polling Places – <i>Displayed by Cllr Bradshaw</i>	
	d.	LINCOLNSHIRE'S BIGGEST BEST KEPT VILLAGE COMPETITION – <i>No action</i>	
	e.	Emergency Text Alert system – <i>Cllr Remzi as Prime Contact; Cllr Packer as secondary contact;</i> <i>with</i> <i>Steve Eason-Harris, Emergency Planning & Business Continuity Officer, Lincolnshire County Council</i>	
	f.	Highways Report Grantham - <i>noted feedback as discussed in agenda item 9.</i>	
	g.	Community Champions Environment Quarter – <i>discussed, noted and declined as not appropriate</i>	
	h.	British Red Cross free first aid sessions for parish councils – <i>Action; Clerk to register interest with the Red Cross and request session late spring, early summer.</i>	
	i.	Parish Update – <i>copies received by councillors. No action</i>	
	j.	Venues4Hire – enquiry – <i>Clerk to inform Venues4Hire parish clerk is not the contact</i>	
	k.	Paranormal society – <i>copies received by councillors. No action</i>	
19.	Planning	Nil	
20.	Accounts paid (October 2018 for information only)		
	a.	Clerks Salary & Expenses October 2018 (PAID 29/10/18)	£227.82 100916
21.	Accounts for payment – December 2018		
	a.	Clerks Holiday Pay (Aug to Nov) & Clerks Salary & Expenses Nov 18	£290.59 100917
	b.	Clerks Salary, & Expenses Dec 2018	£198.17 100918
	c.	HMRC PAYE Cont. (Pd 7,8 & 9)	£171.20 100919
	d.	Stacey Woodward (Invoice No. 73 & 77)	£130.00 100920

e.	Wicksteed Leisure Ltd	£ 54.00	100921
f.	Room Hire Woolsthorpe Social Club	£ 10.00	100922
g.	Room Hire Woolsthorpe Social Club – Xmas Tree/lights Event	£ 10.00	100923
h.	Reimbursement J Barber – Catering – Xmas Tree	£ 87.00	100924
i.	Stacey Woodward (Invoice No. 4)	£ 30.00	100925
j.	J Halford; contribution for xmas lights electricity	£ 10.00	100926
k.	<i>D Hughes - Hedge Cutting</i>	£300.00	<i>query invoice</i>
	<i>Payment of invoice item above was rolled over to next meeting to allow the PC to query. No contract agreed to cut the hedge</i>		
22.	Items for next month's agenda		
a.	NIL		

There being no further business the meeting closed at 8.30 p.m.

Signed:



Date:

21/1/19

Chairman, Woolsthorpe by Belvoir Parish Council