

# WOOLSTHORPE PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 27<sup>th</sup> March 2017

Venue: Woolsthorpe Social Club at 7 p.m.

To Sign

Councillors present G. Ward (Chairman)  
P. Hammond (Vice Chairman)  
J. Barber  
M. Bradshaw  
T. Packer  
J. Salmon

Also present County Cllr B. Adams  
District Cllr H. Westropp  
Community Cleaner Mr Patrick Randall (*attended solely for item 138 on the agenda and then duly left the meeting*)

Mrs Emma Wilson (Clerk)

## Open Session – Public Forum – 7.00pm

No parishioners were in attendance. The public session was closed.

## Meeting Opened: 7.05pm

135. The chairman welcomed all to the meeting and thanked everyone for their attendance.
136. Apologies – received from District Councillor P. Bosworth and Cllr A. Ablewhite The reasons for their absence were noted and accepted.
137. Disclosure of interest in agenda items – NIL
138. Litter Picker Route – The Chair thanked community cleaner Patrick Randall for attending to discuss this item. Mr Randall responded to the Chairman and wished to convey his gratitude to the parish council for their understanding regarding his personal circumstances that had led to him being unable to perform his duty as community cleaner properly since taking over the job.

Mr Randall suggested he would like to start a fresh with the new financial year from April 2017. The clerk suggested that he could email her once a month in arrears before each meeting with the hours worked to enable payment; Mr Randall confirmed he was happy to do this.

A discussion followed about the dangers of collecting litter on Cliff Hill due to the speed of some traffic. Councillors expressed their concern for his safety on this road. Mr Randall said he understood the dangers and was happy to collect the rubbish along the hill and suggested that early Sunday morning was the quietest and safest time for him to do this. Mr Randall also confirmed that he wears the appropriate hi-visibility work wear provided by the parish council when performing the community cleaning duties.

**Action; Clerk to contact Mr Randall prior to the each meeting starting May 2017 to enable payment.**

139. The minutes of meeting dated 27<sup>th</sup> February 2017 having been circulated prior to the meeting were agreed to be a true and accurate record, with omission highlighted by Cllr Packer. The omission relating to a discussion about the requirement of a Risk Assessment and review of standing orders was discussed and added to the hard copy document. Minutes were then passed by resolution of the Council; the minutes were duly signed and dated by the Chairman.



140. Matters arising:

- a. (126b) – Action; Cllr Ward said he had made further enquiries with the Farm Manager at Belvoir Estates about the hedge cutter being used in the village without an edge guard – Cllr Ward confirmed the Farm Manager had realised that there was in fact a missing piece of the edge guard but promised that this would be fixed before being used again.

141. Clerks Report

- a. Bank balance update - £3588.61 as at 05/03/2017
- b. Internet banking access – clerk informed the parish council that she had completed provisional paperwork to apply for bank internet access. Stipulated no financial transactions are allowed as 2 signatures still required; this will only allow access to balance and statements which will help for accounting purposes only. This was discussed by the parish council and all approved this action. The Chair & Clerk duly signed the application document to return to HSBC.
- c. Risk Assessment – required along with review of standing orders and policies as discussed with Cllr Packer. Cllr Packer confirmed he was happy to work on this with the clerk and feedback at the next meeting.
- d. Hillside Road – update given from Cllr Jo Salmon who confirmed he had discussed the parking issue with Darren (PCSO Assistant) who had visited twice to observe the problem. Cllr Salmon confirmed that whilst Darren had said he would issue parking tickets to offenders, he felt that offenders had been seen by Darren but no tickets given to address the problem. The parish clerk furnished Cllr Salmon with Assistant PCSO's telephone number to enable him to follow up the problem direct on behalf of the parish council
- e. Leylandii next to River Bridge (SKDC Planning No S13/1917) – Clerk confirmed that the documents were no longer available on line. Clerk had emailed query to Planning at SKDC to supply docs regarding permissions to cut down leylandii and had replied to say they would shortly be available again on line. **Action; Clerk to follow up and check before next meeting**
- f. Future meeting dates 2017/18 – Clerk confirmed that 11 meetings are planned, No Meeting in August, **May 22<sup>nd</sup> as Annual Parish Meeting** (village meeting) & **Annual Parish Council Meeting**. Dates circular was handed out to all attendees and would be duly published on the parish website.

142. Playground Update

Cllr Ward wished to thank everyone for their support and hard work regarding maintenance and spreading the bark at the playground. Specific thanks to Peter Wallwork and David Hughes who both volunteered to help and worked very hard alongside the parish councillors. Cllr Hammond also wished to convey his thanks to all for their efforts.

Cllr Hammond also noted that a tree within the playground was unsafe and was also cut back. Cllr Barber had purchased the bird spikes and both Cllr Barber & Salmon would be fixing these to the swings as soon as time allows.

Cllr Hammond requested that the Councillor Salmon looks closely at the D rings on the swings when fitting the bird spikes. Cllr Hammond had Okayed these links but would welcome a close inspection using the ladder with assistance from Cllr Barber; both agreed to tend to this.

**Action; Cllr Salmon & Cllr Barber to do maintenance and replace the D Rings on the big swings and fix bird spikes to horizontal swing bar.**

143. Lincolnshire Road Safety Partnership/Highways – Cllr P Hammond confirmed he had contacted highways department to chase up the bent speed post and fitting of a post for speed watch on the Sedgebrook Road coming into the village.

1. Bent speed post. Reference number 101000188792
2. Installation of post on sedge Brook Road for speed watch radar sign. Reference number 101000188794

**Action; Clerk to chase up these actions with Highways through the portal if possible.**

Cllr Bob Adams left the meeting in order to attend another prior meeting engagement.



144. Correspondence – The clerk read out the following to the meeting:

- a. Notice of Election – additional posters given to Cllr Barber for display around the village. Cllr H. Westropp commented that she wished to make the meeting aware that going forward Cllr Bob Adams would no longer be our County Councillor due to reorganisation of the electoral division.  
**Action; Cllr Barber to display posters**
- b. Open spaces Questionnaire – given to Chair to complete for next meeting  
**Action; Cllr Ward to complete for April meeting, then clerk to email to SKDC**

145. Planning – Nil

146. Accounts for payment:

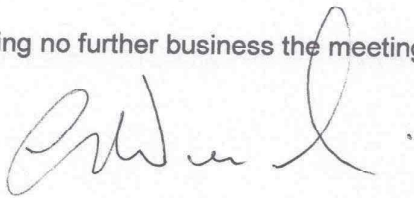
- a. Room Hire £10.00 chq 100835
- b. Clerks Expenses i) £842.17 chq 100836 & ii) £241.06 chq 100837
- c. Community Heartbeat £151.20 chq 100838
- d. Stones4homes Ltd £544.32 chq 100839
- e. LALC Subs £140.19 chq 100840
- f. HMRC Tax (PAYE) £398.95 chq 100841
- g. J Barber – Reimbursement £65.99 (playground spikes & bin) chq 100842
- h. Village green cutting B Hughes £50.00 chq 100843

147. Any other business –

- a. Cliff Hill repair works – Cllr Ward wished to stress how disappointed the parish council are with the quality of maintenance work carried out on the road surface of Cliff Hill. He and other councillors had had numerous complaints from parishioners about this. Cllr Ward commented that this repair had been scheduled since August 2016 and thorough maintenance and repair had been promised. The clerk was asked to report this again to highways and Cllr Bob Adams had agreed with the Chairman to follow it up on his behalf.  
**Action; Clerk to report to Highways through the portal.**  
**Action; Cllr Bob Adams to chase Highways regarding this complaint**

There being no further business the meeting closed at 8.15 p.m.

Signed:



Date:

24/4/17