

# WOOLSTHORPE by BELVOIR PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 24th September 2018
Venue: Woolsthorpe Social Club at 7 p.m.

Councillors present

Cllr T. Packer (Chairman)

Cllr M. Bradshaw (Vice Chairman)

Cllr J. Salmon Cllr J. Barber Cllr S Remzi

Also present

District Cllr P. Bosworth

Clerk & RFO

Mrs Emma Wilson

## Open session started: 7.00pm

	Open Session – Public Forum				
	Chairman Cllr Packer opened the public session confirming no members of the public in attendance and duly closed the open session.  Open session closed at 7.03 pm				
	Meeting Opened: 7.05 pm				
1.	Chairman's Welcome Remarks  The chairman thanked all councillors for their attendance.				
2.	Apologies  Apologies were received from County Cllr M Whittington, District Cllr H. Westropp, Cllr A. Ablewhite and Cllr P Randell, the reasons for absence were noted and accepted.				
3.	Disclosure of interest in agenda items – Nil				
4.	To approve Minutes of meeting held on the 28th June 2018  The draft minutes having been circulated prior to the meeting were agreed and proposed to be a true and accurate record by Cllr Barber and seconded by Cllr Bradshaw. The minutes were passed as approved by resolution of the Council and were duly signed and dated accordingly by the Chairman.				
5. a. Thank You to ex councillors  The Chair mentioned that he had received a thankyou note from Ex Cllr Hammond and a thank you via Bradshaw from Ex Cllr Ward for their retirement gifts. The Chairman went on to say that he has been to together a small piece for the local newspaper regarding both ex councillors. Cllr Salmon confirmed that taken some photographs during the evening and would send them on to him for the piece. Chair said halso try to get other photos and asked the meeting if they would be happy for him to submit this without approval and all agreed this was fine.  Action; Cllr Salmon to email photographs and Chair to write up and submit piece to Grantham Journal					
	b. Red Ensign Flag  Chair admitted that the Red Ensign Flag day sadly did not got to plan as he had to work away in London and was unable to go through a rehearsal etc. with Cllr Randell				
	Cobleas  The Chair confirmed he had chased this up again with Grace Milham from Belvoir and she apologised for not being able to move this issue forward; however she has promised her land agent is 'on the case' and she would report back progress as soon as she could.  Action; Chair to follow up again ref progress on the land.				
6.	Speeding & sign locations				
	Cllr M. Bradshaw updated that he had moved the sign from Sedgebrook Road and sited it next to the bungalows. He then removed at a later date to charge it and looking at the data he noticed there had been quite a few vehicles going through the bottom, of the village well in excess of 40 mph. The sign near to the crossroads has also been charged and put back at the same location. Cllr Packer noted that he had received several comments from parishioners saying they felt the signs had made a noticeable difference.				
7.	LCSW with the Parish Volunteers Speed Check				
	Cllr Randell was not in attendance and had asked that this item be rolled over to the next meeting.				

Chair's Initial

# 8. Organised Cycling through the village

Following some ongoing issues regarding organised cycling groups using Woolsthorpe as part of their regular organised course; the chairman reported that he had contacted both Witham Wheelers and The Vale of Belvoir Cycling Club as cyclist groups who could potentially use the route.

Witham Wheelers had responded and confirmed that they do not usually use the route through the village but if in the future they planned this they would contact the chair and liaise with him to give prior notification. The Vale of Belvoir Cycling Club had not responded.

Action; Clerk to try and find alternative contact details for VBCC and forward to the chair.

#### 9. Clerks Report

# Finance & 2017/18 Year End Audit - The Clerk facilitated the following points with the meeting.

## a. Gmail accounts

Clerk confirmed that following advice from LALC and resolution of the parish council she had set up independent email accounts for all councillors with access to email. The following information was shared with the meeting.

Chairman.WoolsthorpePC@gmail.com

CllrBradshaw.WoolsthorpePC@gmail.com

CllrSalmon.WoolsthorpePC@gmail.com

CllrRemzi.WoolsthorpePC@gmail.com

CllrRandell.WoolsthorpePC@gmail.com

Each councillor was given their new email address for council business and hard copy passwords given, which the clerk advised should be changed immediately.

Cllr Randell was not in the meeting and the clerk will bring his details to the next meeting.

# b. Telephone Box

Clerk confirmed she had collected paint from Sleaford paint retailer AkzoNobel, taken to Sedgebrook to drop off with the painter. The painting is now complete and invoice due at the agreed £400 listed in 'Accounts for Payment'. The defibrillator sign has also been added to the top windows in the box. The clerk asked if the parish council wished to promote the work with a story and photo regarding the refurbishment? The Chair advised the clerk to send in details to the paper if she had the appropriate photographs to use.

Action; Clerk to try search out photographs and sponsorship details

### c. Defibrillator

Nil to report really just to say clerk had had the defibrillator checked as she had had an email from EMA advising that the defibrillator had been used. This was actually not the case but it had been checked by CHT anyway and all was fine.

# d. Playground Sign

The playground sign is finished and ready to display. Clerk to drop with Cllr Bradshaw or Cllr Barber to organise removal of the old sign and attaching the new one.

## e. Playground Inspection

Clerk informed the meeting that the playground inspection is due and she had received a reminder about it. The clerk asked the council which option they would like to choose and advised in the past we had chosen the unaccompanied option.

Accompanied at £71.00 or unaccompanied at £45. It was decided by resolution of the council that we would opt for the unaccompanied option as usual.

Action; Clerk to submit from to book inspection to Wicksteed and await confirmation of inspection date.

Councillor Barber enquired if the clerk had received any reply form SKDC about fixing/replacing the litter bin within the play area. The clerk replied that she had not as yet received a response but would follow it up as an urgent action. Cllr Barber is currently trying to keep on top of the rubbish by empting it herself.

Action; Clerk to chase response.

# f. Rubbish Bin for Sedgebrook Road

To recap: This was an issue that had been highlighted previously for the issue of dog excrement being left in the vicinity of Sedgebrook Road.

The clerk conformed again that she had sent an email to Street Care services to request an additional rubbish bin to be located in Woolsthorpe village please on Sedgebrook Road and that it be emptied by SKDC.

Street care services responded to say that they had forwarded the request on to their Operations section and they would assess the area to see if an additional litter bin is required. If they decide there is enough litter to warrant an additional bin they will install one and empty it on the appropriate schedule

The clerk then went on to inform the meeting that she had received a response from Mark Miller, Operations Supervisor at SKDC with the following detail "I have carried out several inspections at the site of the proposed litter bin. Having followed the code of practice as set by DEFRA and our own policies, I am unable to

grant you another bin. Basically there is not enough litter over a sustained period of time to warrant one"
The clerk confirmed she had responded to his email to reiterate that moreover the issue was a problem of dog
waste not litter and could he suggest what other support they might offer.

His response was a follows:-

"Obviously as a parish council you could buy your own dog waste bin and get it emptied by a private company. You could, if you have a community cleaner, you could request a refurbished litter bin which they would then empty. Or you could get in touch with our enforcement team at

NeighbourhoodsEng@southkesteven.gov.uk and see if they could do a kind of inspection blitz in the area, I think they might be able to put some signage up too"

The clerk had followed the link given which was no longer in service and emailed back to Mark to ask for updated information on this service. She had also then emailed Street Care services back again to enquire about the process for requesting a refurbished bin to feedback to the parish council.

At the time of the meting the clerk was awaiting replies from both parties.

Action; Clerk to chase response from Street Care re refurbished bin request.

#### 9. Refuse Bin obstruction Main Street

Cllr Salmon apologised for not taking action on this yet but confirmed that he would speak to the parishioner concerned this week and feedback to the PC at the next meeting.

Action; Cllr Salmon to action and feedback at the next meeting.

# 10. Playground Safety Update

Cllr Barber confirmed that she had been to review the playground on the following dates:-

## 27th July 2018 check; All ok

- Spent 1.5 hrs weeding.
- Litter picked up from play area floor
- Mole present! Mounds pressed down.
- Further vandalism present; safety surface timber has broken away particularly at the bottom end near the slide. This had been thrown over the fence.
- Post near the climbing net is starting to rot but is still firmly in the ground

### 10<sup>th</sup> Aug 2018 check; All ok

- Weeding.
- Raked all chippings back in to area under the swings

### 20th Aug 2018 check; All ok

- Wood rotting at end of rail near the slide
- Emptied both litter bins
- Stamped down further mole mounds

# 14th Sept 2018; check; All ok

- Required weeding, bin did not needed emptying

# 24<sup>th</sup> Sept 2018; check; All ok

- As you climb up to the slide slightly rotten piece of wood which had been fixed has been kicked out though not
  causing a safety issue.
- Very deep ruts appeared under the swings which could not have been caused by children

Further general discussion followed regarding reluctance to invest money as the current issues are not ones of health and safety until we get clarification from Belvoir about the lease on the playground and whether it will shortly come to an end.

Action; Chair to raise with Grace Milham and ask about plans re the lease on the playground regarding Belvoir Estate possibly moving the site of the playground.

### 11. Playground - Swing Vandalism Insurance Update

The Clerk enquired of Cllr Barber if she had reported the damage and vandalism to the toddler swing to the police back in July when it was discovered. Cllr Barber confirmed she had not.

The clerk confirmed that she had contacted the insurance broker and subsequently the insurance company. They require a Crime Reference number from the police in order to proceed with any claim to replace the swing under the policy. Excess on the policy is £100. They will require before and after photographs of the swing

The Clerk said would report the incident to the police in order to move forward with this and feedback at the next meeting.

Action; Clerk to report to police to get crime no, source replacement swing quotes.

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Chair's I	nitia1	1	

12.	Co	respondence. The clark road out the following whi	ala la a al la a a a aissa.	1-414							
12.	Correspondence - The clerk read out the following which had been circulated to councillors to digest prior t meeting, the following items were briefly discussed										
-		a. Road Maintenance List- Cllr Whittington									
	DIS	Discussion followed about the list. Cliffe Rd potholes are mentioned as being complete and yet there are still outstanding issues with potholes and the general surface of the road particularly at the top of the hill where new hole have appeared around the previously fixed ones. It is not easy to follow the report as it doesn't clarify									
	out										
	noi										
	loca	ations of completed and work still to be done. The gro	oup opinion was th	at the affecte	d roads actually need						
	con	ppletely resurfacing as they have done in our neighbo	ouring villages that	t fall in the cou	unty of Leicestershire.						
	ACT	ion; Chair to resurrect and re vamp letter he had prev	riously drafted to r	aise issues w	ith road maintenance and						
	-	holes in Woolsthorpe with LCC.									
	b.	Opportunities for 'Community-Led Housing' in the E	ast Midlands								
	C.	South Kesteven - Ward Events listing									
	Act	ion; Clerk to send on to Grace Milham for information		+ 1							
	d.	Emergency Planning									
	Rev	riewed last year and decided not to move forward wit	h this at Woolstho	rpe. Discussion	ons ensued and it was						
	dee	med appropriate to enquire with Belvoir Caste to see	what they have in	n place alread	y if anything as they are						
	res	consible for the majority of the village.			, , ,						
	Act	ion; Chair to raise with Grace Milham									
	e.	Lincolnshire Fire & Rescue Fire Safety Engagemen	t								
	f.	Lalc News 166 Edition									
	Cle	k mentioned new councillor training but sadly course	s are never local	to us so diffici	Ilt to attend						
	q.	SKDC: Planning Consultation – Statement of Comm	nunity Involvemen	to us so unific	dit to atterio.						
		ft Statement of Community Involvement for information	on comments can	he made thre	ough the clork or direct						
			on, comments car	i be made till	bugh the clerk of direct.						
13.	Pla	nning Nil									
14.	Acc	ounts for paid (July and August 2018 for informa	tion only)								
	a.	Reimbursement to Clerk Voucher Gifts £200.00	(PAID 20/07/18)	6300.00	T						
	b.			£200.00	£474.49 (100904)						
		Clerks Salary, Holiday Pay & Expenses July 2018	(PAID 20/07/18)	£274.49							
	C.	Payment to Stacey Woodward (grass Cutting)	(PAID 24/08/18)	£156.00	(100905)						
	d.	Clerks Salary & Expenses Aug 2018	(PAID 24/08/18)	£199.86	(100906)						
15.	Acc	ounts for payment – September 2018									
	a.	Print/Stationery Consumables (reimbursement to cla	orld	0.00.01							
	b.	McAfee Security (reimbursement to clerk)	HK)	£ 82.61	- 001171						
	C.	Playground Sign, Viking Signs (reimbursement to cl	(a al a)	£ 89.99	£214.74 (100907)						
	d.	Clerks Salary & Expenses Sept 2018	erk)	£ 42.14							
		Modern to obsigue Dranarty Carry Driver (D)			(100908)						
	e.	Modern technique Property Spray Painters (Phone box)		£400.00 (100912)							
	f.	HMRC PAYE Cont. (Tax Period 4,5 & 6)			(100910)						
	g.	Anglian Water (Wave)			(100911)						
	h.	B.Hughes – 2018 season			(100913)						
	i.	J. Barber reimbursement retirement refreshments			(100914)						
	J.	Room Hire Woolsthorpe Social Club		£ 10.00	(100915)						
16.	Iten	ns for next month's agenda									
	a.		worth reported the	at district cour	poillars have been						
		Donation available from District Councillor –Cllr Bosworth reported that district councillors have been furnished with £1000 to use for support of local parishes within their ward. This is to contribute to local									
		projects that benefit parishioners.									
		A discussion followed and it was mentioned that Woolsthorpe would be grateful for some funding towards									
		perhaps planting or purchase of a bench on what wi	ing or purchase of a bench on what will eventually be 'peace garden' on the land at Cobleas.								
		However we are not currently in a position to move forward with this as the land is not available until the									
		party occupying the land vacates it.									
		Cllr Bosworth said she would check how long the me	hle or whethe	or it can be denoted in							
	Cllr Bosworth said she would check how long the money will be available or whether it can be don advance of use and ring fenced within the parish funds to use in the future. There is also a require complete an application for approval by SKDC.										
		Action; Cllr Bosworth to feedback at the next meeting.									
	b.			ida Dasid							
	۵.	Grit bin and slab foundation removed from corner of Cliff Hill and Hillside Road  Action; Clerk to enquire why it has been removed and if it being replaced.  Action; ClIr Bosworth also follow up on behalf of the parish council.									
The	ere be	eing no further business the meeting closed at 7.05 p.	.m.								
		V									

Signed:	Tom Wim.	Date:	17/12/18
Chairman, Woolsthor	pe by Belvoir Parish Council		