

WOOLSTHORPE by BELVOIR PARISH COUNCIL

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 28th January 2019

Venue: Woolsthorpe Social Club at 7 p.m.

Councillors present Cllr T. Packer (Chairman)
 Cllr M. Bradshaw (Vice Chairman)
 Cllr J. Salmon
 Cllr J. Barber
 Cllr P Randell

Also present District Cllr P. Bosworth

Clerk & RFO Mrs Emma Wilson

Open session started: 7.00pm

Open Session – Public Forum	
Chairman Cllr Packer opened the public session; there were no members of the public present. The open session was duly closed. Open session closed at 7.03 pm	
Meeting Opened: 7.05 pm	
1.	Chairman's Welcome Remarks
The chairman thanked all councillors for their attendance.	
2.	Apologies
Apologies were received from County Cllr M Whittington, District Cllr H. Westropp, Cllr A. Ablewhite and Cllr S Remzi, their reasons for absence were noted and accepted.	
3.	Disclosure of interest in agenda items – Nil
4.	To approve Minutes of meeting held on the Monday 17th December 2018
The draft minutes having been circulated prior to the meeting were agreed and proposed to be a true and accurate record by Cllr Packer and seconded by Cllr Bradshaw. The minutes were passed as approved by resolution of the Council and were duly signed and dated accordingly by the Chairman.	
5.	LCSW with the Parish Volunteers Speed Check Cllr Randell
£2000 plus for the tripod and there are other on-costs such as training, licenses and insurances. Equipment is available to hire; Cllr Randell has made enquiries about this service and is waiting for a quote to come back regarding this. <i>Action: Cllr Randell to send quote over to clerk when received and feedback at next meeting</i>	
6.	Playground
a.	Regular Safety Checks – Cllr Barber
<ul style="list-style-type: none"> • 14/01/19 – Litter pick done. Measured the wood that needed replacing (vertical barrier slat, as per Wicksteed H&S Report); Cllr Barber has purchased this and is ready for fitting. <i>Action: Cllr Barber to organise fitting of wood</i> 	
b.	Playground Sign fixing – Cllr Bradshaw
Cllr Bradshaw confirmed this has been attached as per action.	
c.	Swing Replacement (Grant) - Clerk
Cllr Bosworth had sent on the SKDC grant application to the clerk. Clerk has completed and submitted on behalf of the council. We now await outcome. <i>Action: Clerk to follow up and update the council on decision when it is received.</i>	
7.	Clerks Report
a.	Gmail accounts
Cllr Randell was given his log in details. Cllr Salmon also given his log in details again. Both to be activated and passwords changed. Cllr Bradshaw commented that he was struggling to set his up; Cllr Randell offered to call to help him with this once he has set his own up successfully. <i>Action: Cllr Randell to activate his gmail account and change password.</i> <i>Action: Cllr Salmon still to activate his gmail account and change password.</i>	
b.	Rubbish Bin for Sedgebrook Road
Clerk confirmed she had emailed Street Care Services and accepted the refurbished bin, along with a map with marked location for delivery point. Awaiting confirmation of delivery date and invoice from SKDC.	

c.	Red Cross Sessions		
		Clerk confirmed she had emailed Isabel Wyatt, Co-ordinator at Red Cross and requested dates for sessions late spring/early summer. Awaiting reply. <i>Action; Clerk to feedback when received.</i>	
d.	Emergency Text Alert System		
		Registered Cllr Remzi as primary contact and Cllr Packer as second with Steve Eason-Harris, Emergency Planning & Business Continuity Officer at Lincolnshire County Council. Await confirmation of registration.	
e.	Bank Reconciliation		
		Clerk circulated bank reconciliation to all councillors. Bank balance at 5th Jan 2019 £4446.12 Balance on Cash Book today £4060.92 Clerk confirmed precept (£7K) had been submitted by the deadline and this should be paid in to bank account early May 2019. All agreed they were happy with the figures and the chairman sign the bank reconciliation as approved.	
f.	Parish Elections		
		SKDC tried to book Village Hall but no contact available so gave Chairman Social Club contact details and now may be booking Social Club. Clerk is attending a clerks briefing on evening of 6th March at SKDC, Nomination Packs are personalized for each parish council and she will collect these at this meeting. District and Parish Council Elections are on 2nd May 2019 – clerk handed out timetable of important dates to councillors, confirming the process starts Tuesday, 19 March 2019. Clerk confirmed the next parish meeting is Monday 18th March 2019, notices will need to be displayed by 19 March so will bring copies to that meeting for notice boards. She will bring nomination packs to this meeting also.	
g.	2019-20 Meeting Dates		
		The following meeting dates were agreed and planned in the parish diary. <ul style="list-style-type: none"> • Monday 20th May 2019 - AMPC • Thursday 25th July 2019 • Monday 30th September 2019 • Thursday 28th November 2019 • Monday 27th January 2020 • Thursday 19th March 2020 <i>Action; Clerk to circulate and publish on parish website</i>	
8.	Correspondence	- The clerk read out the following which had been circulated to councillors to digest prior to the meeting, the following items were briefly discussed	
	a.	Environment SK	
	b.	SKDC Local Plan Proposed Submission	
	c.	Citizens Advice South Lincolnshire Annual Review 2017-18 <i>Action; Clerk to forward email to Chair</i> <i>Action; Chair to respond to email from Gail Arnott, Chair, External Affairs Committee Citizens Advice South Lincs</i>	
	d.	SKDC - Have your say on council tax proposals	
9.	Planning	Nil	
10.	Hughes Invoice Query	Chairs update	
		Cllr Packer confirmed he had discussed the additional invoice and costing with D Hughes. Mr Hughes informed that running costs have gone up and they need to accommodate these in their charges. There was in place an agreement with the PCC to pay a total of £800 per annum; however this agreement was set at least a minimum of 4 years ago and has not been reviewed since. Annual increase in line with inflation was put forward to the meeting by the chairman. Cllr Randell asked the question, should we as a responsible council make informal enquires with other grounds maintenance companies for comparison? It was agreed by all that this was sensible plan and Cllr Randell kindly offered to research this. Cllr Barber wished to record that the hedge that was cut and invoiced for was never actually part of the works remit agreed by the PCC and therefore should not be paid for. The council agreed to honour Insurance contribution of £50 only at this time which has to date not been paid in this financial year. <i>Action; Cllr Randell to research costings with other grounds maintenance companies for comparison</i> <i>Action; Cllr Barber to research date from historical records when the £600 was agreed</i>	
11.	Accounts for payment – January 2019		
	a.	Clerks Salary, & Expenses Jan 2019 (Inc. £79.99 MS Office, £4.02 Stamps; Travel)	£287.78 100927
	b.	Playground Lease (2019/20)	£ 78.76 100929
	c.	Anglian Water	£ 11.97 100930
	d.	Room Hire Woolsthorpe Social Club	£ 10.00 100931

12.	Items for next month's agenda
a.	<p>Overhanging hedge Main Street - Cllr Barber highlighted issues of overhanging hedge on to the path/highway. There was some disagreement about the actual address location; clerk was asked to check the electoral role for clarification. The Chairman agreed to contact Belvoir Estate regarding this. <i>Action; Clerk was asked to check the electoral role and forward to the Chair for action.</i> <i>Action; Chair to contact Belvoir Estate and ask them to contact the relevant tenant</i></p>
b.	<ul style="list-style-type: none"> • Street light out near bus shelter – No.13; Cllr Bradshaw has reported this • Village Sign on the boundary has been damaged and completely knocked to the ground. Cllr Bradshaw has attempted to report this. • Sharp bend sign (though not in our parish) on Denton straights hill at Denton village end is no longer there. This is potentially dangerous if you do not know the lay of the road. <p><i>Action; Clerk report all of the above.</i></p>

There being no further business the meeting closed at 8.20 p.m.

Signed: 

Date: 18.3.19

Chairman, Woolsthorpe by Belvoir Parish Council