

WOOLSTHORPE PARISH COUNCIL

139
TO SIGN

Minutes of Woolsthorpe by Belvoir Parish Council Meeting

Date: Monday 27th February 2017

Venue: Woolsthorpe Social Club at 7 p.m.

Councillors present G. Ward (Chairman)
P. Hammond (Vice Chairman)
J. Barber
M. Bradshaw
T. Packer
J. Salmon

Also present Mrs Emma Wilson (Clerk)

Open Session – Public Forum – 7.00pm

No parishioners were in attendance. The public session was closed.

Meeting Opened: 7.05pm

121. The chairman welcomed all to the meeting and thanked everyone for their attendance.
122. Apologies – received from County Cllr B. Adams, District Cllr H. Westropp, District Councillor P. Bosworth and Cllr A. Ablewhite The reasons for their absence were noted and accepted.
123. Disclosure of interest in agenda items – NIL
124. Litter Picker Route – Community cleaner Patrick Randall was invited to attend to discuss this item. Sadly he was unable to attend for a third time. The clerk informed the meeting that she had spoken to Mr Randall on the phone. He had informed the clerk that he had completed two circuits of village since he took over the job. Mr Randall informed the clerk that he had some personal family issues that he was dealing with and said he should be able to attend the next meeting in March. Following discussion the parish council agreed to wait until the next meeting; if Mr Randall was not able to attend they would discuss options regarding covering the litter picker job more permanently. In the interim parish councillors agreed to cover as best they could between them.

Action; Clerk to contact Mr Randall prior to the next meeting to confirm his attendance.

125. The minutes of meeting dated 30th January 2017 having been circulated prior to the meeting were agreed to be a true and accurate record and were passed by resolution of the Council; the minutes were duly signed and dated by the Chairman.
126. Matters arising:
 - a. (120d) – Action; Cllr Ablewhite agreed to make general enquiries to ascertain what had been approved regarding planning permission given to cut down the leylandii next to River Bridge on the road to Belvoir Castle. Cllr Ablewhite was absent from the meeting and so unable to comment.
Action – Clerk to query planning permission and attain copy of original permission from SKDC Planning Dept. No S13/1917
 - b. (120e) – Action; Cllr Ward said he would make initial enquiries with the Farm Manager at Belvoir Estates about the hedge cutter being used in the village without an edge guard – Cllr Ward confirmed he had made enquiries with the Farm Manager who had confirmed the machinery being used was perfectly legal.
 - c. (127d) – **Action; Clerk to find alternative contact details for PCSO through police website to pursue the parking issues on Hillside Road and follow up with Cllr Adams if no progress made.**

127. Clerks Report

- a. Bank balance update - £3612-61 as at 5TH February 2017
- b. Website Maintenance/Transparency Funding – the clerk confirmed cheque rec'd from LALC for £260-00
- c. Street renumbering – clerk had emailed details to all councillors regarding the SKDC process for street renumbering in the village. A brief discussion ensued and a unanimous decision was made that whilst it would improve understanding and access to local homes for emergency services the parish council would not pursue this as it was far too complex and costly.
- d. Parking issues on Hillside Road – discussed in matters arising 126c.
- e. Road Closure Notification – clerk had received notification of local road closure for maintenance work on Belvoir Road/Cliff Road, between Woolsthorpe by Belvoir & Denton. Clerk confirmed she had published this information on the parish website.

128. Lincolnshire Road Safety Partnership – Cllr P Hammond confirmed he had spoken to the Road Safety Partnership on 21st February 2017. He confirmed that Alison Garfoot who is dealing with issue is on annual leave and that he would follow this up again when she returns.

Action; Cllr Hammond to update at the next meeting.

129. Leylandii next to River Bridge – discussed in matters arising 126a.

130. Hedge cutter – discussed in matters arising 126b.

131. Correspondence – The clerk read out the following to the meeting:

- a. Enquiry about Tough Mudder at Belvoir
- b. Fly a Flag for the Commonwealth – Cllr Packer confirmed he would raise the flag for the commonwealth on 13/03/2017 as in previous years.

132. Planning – Nil

133. Accounts for payment:

- | | |
|--------------------------------------|----------|
| a. Room Hire 100833 | £ 10-00 |
| b. E Wilson (clerks expenses) 100834 | £ 217-10 |

134. Any other business –

- a. Playground Safety Check (Item 1) – Cllr Hammond reported that some of the safety surface timber walls needed fixing.

Action; Cllr Hammond to repair

- b. Playground Safety Check (Item 2) – Cllr Hammond reported he had received an updated quote from Jon Walker Timber Products Ltd and urged the parish council to take action to place an order promptly to allow for delays with availability and delivery in time for spring. A discussion ensued regarding a requirement for two further quotes; Cllr Salmon suggested contacting Witham Timber in Boston. Cllr Hammond agreed to investigate other optional suppliers. An agreement was made by all councillors present that information would be shared when quotes received and the clerk would be asked to order from the best value quote received.

Action; Cllr Hammond to share further quotes and confirm best value to enable clerk to order the play bark as a matter of urgency.

- c. Grantham Athletic Club – Cllr Ward informed the meeting he had received notification that GAC had organised a half marathon for 5th March 2017 and had written to inform the parish council that the runners would pass through Woolsthorpe Village. Marshalls would be in place to ensure the safety of the runners and other road users – Cllr Ward confirmed GAC had organised similar events in previous years and all agreed they were happy for the event to take place.

Action; Clerk to email organiser and convey that the parish council are happy for the event to take place.

- d. Transparency Code of Conduct – Cllr Hammond wanted to highlight that he had recently read through the Transparency Code supplied to him by the parish clerk after he had queried publication of draft minutes on the parish council website. Cllr Hammond suggested that it would perhaps be advisable for all parish councillors to familiarise themselves with the content of the document. The clerk confirmed that the Transparency code had been adopted for some time now and would have been made available by the previous clerk. The code was mandatory from 1 April 2015 and requires the online publication of key spending and governance information on the occasions specified in the Code.

Action; Clerk to email a copy of the Transparency Code of Conduct to each parish councillor for reference.

* PREVIOUSLY OMITTED FROM MINUTES – AMENDMENT 27/3/17

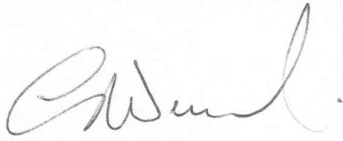
CLERK HIGHLIGHTED TO THE MEETING THE NEED FOR A RISK ASSESSMENT TO BE IN PLACE AND A REVIEW OF STANDING ORDERS AND POLICIES.

– Cllr Packer volunteered to work with the clerk on this and report back to parish council on progress at the

There being no further business the meeting closed at 8.15 p.m.

NEXT MEETING

Signed:



Date:

28/3/17.

E. Packer
PARISH
CLERK